

Timesheet & Payment Schedule 2018

- ❖ Online timesheets must be approved by each Monday below to ensure payment can be made on the Friday of that week.

January 2018

Timesheets to be approved by: Monday 8th January
Pay Date: Friday 12th January

February 2018

Timesheets to be approved by: Monday 5th February
Pay Date: Friday 9th February

March 2018

Timesheets to be approved by: Monday 5th March
Pay Date: Friday 9th March

April 2018

Timesheets to be approved by: Monday 2nd April (Bank Holiday)
Pay Date: Friday 6th April

May 2018

Timesheets to be approved by: Monday 7th May (Bank Holiday)
Pay Date: Friday 11th May

June 2018

Timesheets to be approved by: Monday 4th June
Pay Date: Friday 8th June

July 2018

Timesheets to be approved by: Monday 2nd July
Pay Date: Friday 6th July

August 2018

Timesheets to be approved by: Monday 6th August
Pay Date: Friday 10th August

September 2018

Timesheets to be approved by: Monday 3rd September
Pay Date: Friday 7th September

October 2018

Timesheets to be approved by: Monday 1st October
Pay Date: Friday 5th October

November 2018

Timesheets to be approved by: Monday 5th November
Pay Date: Friday 9th November

December 2018

Timesheets to be approved by: Monday 3rd December
Pay Date: Friday 7th December